



Parent Guide – Ivy League Day Camp

Dear Parents:

Welcome to our 53rd season at Ivy League Day Camp! The following pages have been designed to simplify your preparation for the camp season.

Please check the calendar for your child's Meet & Greet dates and times. At that time, you will meet your child's supervisor, counselors, directors, nurses and the other campers in your child's group. Before the Meet & Greet you will receive a letter with 2 sets of name tags for your camper(s). Please bring one label to the Meet & Greet for your child(ren) to wear. The other label is to be for your camper to wear on the first day of camp.

Please remember that our rules and regulations have been designed for the happiness and well-being of your child. We are here to ensure your child has a fantastic and rewarding summer experience. Communication is of utmost importance. Please do not hesitate to call us if there is any concern you might have regarding your child at any time during the camp season. We are looking forward to a safe and fun-filled BIG LEAGUE season and are delighted that your child will be a part of it.

Very Truly Yours,

Jon Leiser, Owner/Director

Evan Leiser, Owner/Director

Rick Schmid, Director

Monica Tobio, Head Counselor

2024 Camper Forms

The following forms must be completed for every Camper and received in camp by June 10th, 2024

This year parents must complete the forms online. The Camper Medical, Camper Profile, Emergency Contact Form, Immunization Form, and Code of Conduct can be completed online. Please use this address to pull up the **Camp Doc Website**. Please also remember to upload a photo of your child to the **Camp Doc Website**. Please find below a brief description of each form.

- 1. Camper Medical – you can fill this form out for your child.**
- 2. Immunization Form (required by the state) – you can ask your doctor for a copy of his/her immunization chart.**
- 3. Camper Profile Form - general camper information.**
- 4. Emergency Contact Form.** (A phone number that requires an extension will not be accepted by the system.)
- 5. Code of Conduct**
- 6. Please upload a photo of your child to CampDocs.**

The following forms are optional.

1. Medication Form- if your child will be taking any medication at camp-complete on Camp Docs
2. Allergy Action Plan-if your child has a severe allergy-complete on Camp Docs
3. IL Camp Gear Order Form

Feel free to call the camp office at 732-446-7035 or email us with any questions about camper forms.

CAMP DATES TO REMEMBER 2024

First Time Camp Parent Orientation.....Tuesday, June 4th 6:00PM

Preppy, Mini Day & Full Day Pre-School Meet & Greet.....Saturday, June 15th 9:00-9:30AM

Kindergarten & 1st Grade Meet & Greet.....Saturday, June 15th 10:00-10:30AM

2nd Grade & 3rd Grade Meet & Greet.....Saturday, June 15th 11:00-11:30AM

4th Grade, 5th Grade & Travel Meet & Greet.....Saturday, June 15th 12:00-12:30PM

FIRST DAY OF CAMP.....Monday, June 24th

Family Fun Day.....Sunday, July 21st 11:00AM-3:00PM

Mini Day, Pre-School, Kindergarten & 1st Grade Camp Shows.....Wednesday, July 31st

4th & 5th Grade Late Night.....Wednesday, July 31st until 6PM

Travel & LIT Late Night.....Tuesday, August 13th until 6PM

LAST DAY OF CAMP.....Friday, August 16th

CAMPERS TRANSPORTED BY BUS

Morning pick-ups begin at approximately 8:00AM. If your child starts camp on the first day of the season, your child's driver or bus counselor will attempt to contact you a few days prior to his/her starting camp. **PLEASE ONLY CALL CAMP THE WEEKEND PRIOR TO YOUR FIRST DAY IF YOU HAVE NOT HEARD FROM YOUR DRIVER.** If your child starts camp after June 28th, you will receive a call with pick up information prior to start date. Please expect some delays in transportation during the first few days of camp. Full Day camp is in session from 9AM - 4PM and Mini Day 9AM - 1:15PM. Buses stagger in the lot between 8:45 – 9:00 AM. We do this in order to limit the time on the bus for all campers. Expect your child to arrive home within the hour. Please note that the following guidelines should be followed by our bus drivers and counselor staff, as well as parents.

1. Campers will not be permitted to switch buses going home.
2. The driver is never allowed to leave the bus in accordance with the laws of New Jersey. There are bus counselors on all camp buses.
3. Bus drivers can only wait two minutes for your child; please be ready. If your child is not ready for the bus, parents must transport the child to camp.
4. Drivers are not permitted to leave your child unless you make your presence known, or if camp has written permission to leave your child without anyone at home. If a parent is not present, the child will be returned to camp where the parent must pick up the child. Drivers will notify camp by cell phone. We will then contact you.
5. If there is a permanent address change, please notify camp as soon as possible.
6. If your child is scheduled to go home by bus, and it becomes necessary to pick him/her up in person, you must notify the office before **2 PM**. Parents must pick up their children and sign them out. **Children will not be dismissed between 3:30 and 4:00.** Car keys will be held at the front desk until you leave.
7. In the case of severe inclement weather conditions, the directors will delay dismissal of campers and buses until such time as weather permits a safe departure.
8. Please educate your child about safety; in particular, the safe way to get on and off the bus. A camp bus will be at camp on Meet & Greet day so campers can practice getting on and off the bus. All campers are assisted off the buses and placed on the buses by a staff member.

CAMPERS TRANSPORTED BY PARENT (PT' s)

ARRIVAL:

Campers may arrive at camp between 8:45- 9:00 AM. Preppy arrival is at 9:30AM (all parents must park in the lot and escort their camper inside.) Please bring your child into the Field House entrance with a face covering. Please follow the directions of the IL staff in our busy parking lot. Pull up to the curb and a staff member will help your camper out of the rear driver's side of the car. Campers will be escorted to their group. Please have your child wear a face covering upon arrival. Continue out through the camp exit onto Gordon's Corner Road or if necessary, park in the parent designated parking area and escort your camper to his/her group (Mini & Full Day Pre-School, K - Field House, 1st & 2nd Grade - Lunch Tent, 3rd, 4th & 5th Grade - Swim Tent, Travel - Swim Pavilion. **Remember that whatever you do from day one will set the pattern for the rest of the summer.**

DEPARTURE:

Mini Day dismisses at 1:15PM. Preppy's dismiss at 12:30. All parents park in the parking lot. Enter the Field House entrance of camp and **SIGN IN** at the desk showing a valid driver's license for identification and must have a face covering. You will then be directed by your child's supervisor to your campers designated area where you will need to **SIGN OUT** your child with their senior counselor. Be prepared to show a valid driver's license for ID verification EVERY DAY.

If someone other than the child's parent is picking up please be sure that person is on your Emergency Contact list and the camp office is notified prior to dismissal.

Full Day dismisses at 4:00PM. All parents park in the parking lot. Please have a face covering on to pick up your child. You will enter the camp through designated entrance by age/grade of child.

You will then need to **SIGN IN** showing a valid driver's license for identification. Upon PT dismissal at 4:00PM, you will be directed by an IL staff member to your camper's designated pick-up locations where you will need to **SIGN OUT** your child with their senior counselor. Be prepared to show a valid driver's license for ID verification EVERY DAY. If someone other than the child's parent is picking up please be sure that person is on your Emergency Contact list and the Camp office is notified by **2 PM** prior to dismissal that day. Below are the designated pick up locations:

Pre-School – 1st Grade – Field House Garage Door to Field House

2nd & 3rd Grade – Field House Entrance to Lunch Tent

4th & 5th Grade – Main Camp Entrance to Large Swim Tent adjacent to lap pool

Travel – Main Camp Entrance to Swim Pavilion

When picking up in 2 locations please pick up the younger child first. Campers will not be released to parents until dismissal time unless the office is notified by **2 PM**. Campers may not be dismissed between 3:30PM and 4:00PM.

EXTENDED HOURS: Hours are 7:15-8:45AM and 4:15-6PM. Campers signed up for extended AM care must be dropped off to the camp lobby and signed in. PM extended care campers must be signed out in the lobby at the end of the day.

EXTREME WEATHER DISMISSAL: Children will NOT be dismissed 1/2 hour prior to dismissal time, regardless of weather conditions. (Parent Transportation) PT's should park cars in the lot away from the building and sign in as usual. All divisions will be dismissed from the Field House. In the case of severe inclement weather conditions, the directors will delay dismissal of both PT Campers and those transported by bus, until such time as weather permits a safe departure.

NOTE: Children will not be released to anyone except parent or legal guardian, without a note on file in the office. Any child leaving camp during the day for any reason must be signed out in the office. If returning, camper must be brought to the office.

Ivy League and American Camp Association Camper Illness Policy

As per the CDC (Center of Disease Control) regulation, if your child exhibits symptoms of illness, like symptoms, including fever of 100 degrees, or above, coughing, sneezing, and body aches, PLEASE KEEP YOUR CHILD HOME, and consult your physician as soon as possible.

The CDC and the State of NJ recommends a child be fever free, temperature of 98.6 degrees or lower, for 24 hours before returning to camp. Even if they have been on an antibiotic for 24 hours, they must also be fever free for 24 hours.

Please do not hesitate to contact the camp nurse if there are any questions that may arise.

DAILY DRESS

1. A camp bag and shirt will be issued to your child at "Meet & Greet" or on his/her first day of camp. Travel will receive 2 camp shirts and a camp bag. All campers must wear their camp shirt on photo day.
2. Campers, 2nd Grade through Travel must wear their camp shirt on trip days unless otherwise specified.
3. ALL CLOTHING, FOOTWEAR AND PERSONAL TOWELS SHOULD BE PROPERLY LABELED WITH YOUR CHILD'S FIRST AND LAST NAME. EVERY ATTEMPT WILL BE MADE TO RETURN LOST CLOTHING IF LABELED.
4. Shorts & tee shirts are recommended. Sneakers and socks are recommended for all activities. Aqua shoes may be worn to the pool. Please label each shoe with camper's name. NO sandals or flip-flops for in-camp activities, but may be worn at the pool deck during swim only.
5. Additional camp apparel may be purchased from the IL store. Items will be displayed at "Meet and Greet". The IL store has imprinted hats and camp shirts. A list and pre-order form (Ivy League Camp Gear) can be found under "ILDC Families – Forms on our camp website.
6. All children should come to camp wearing a bathing suit under their clothes. FULL DAY campers should pack a second bathing suit for PM swim and underwear for going home, along with 2 towels. For young children, we recommend a towel no larger than bath size. No large beach towels, please. A plastic bag will keep the wet items separate from the dry. All MINI DAY and PREPPY campers should come to camp wearing a bathing suit under their clothes and a towel in their bag. Travel campers refer to your calendar to determine proper attire for trip days

MISCELLANEOUS INFORMATION

1. ALL CAMPERS WILL RECEIVE A NAME/GROUP TAG IN THE MAIL PRIOR TO THE START OF CAMP. PLEASE PLACE IT ON YOUR CHILD ON HIS/HER FIRST DAY.
2. **FOOD:** Lunch will be served to all campers and staff. Please tell us of any FOOD allergies or issues. An afternoon snack of ice cream or ices is served for full day campers. NO OUTSIDE FOOD WILL BE ALLOWED IN CAMP OR ON THE CAMP BUS.
3. **POCKET MONEY & VALUABLES:** i.e.: cell phones, I-pods, electronic devices, money. There is no need for any of these. We cannot be responsible for such items once the camper has been picked up for his/her day at camp. You will be notified if your child's group will be going on a trip and if spending money for souvenirs is needed.
4. **CELL PHONES:** Cell phones are discouraged during the camp day. All communication will come from the camp office and Supervisors. Please call the office if you need to get a message to your child.
5. **PHONE CALLS:** The camp phone is busiest from 8:30 to 9:30 and 3:30 to 4:15 each day. So that we may serve you better, please try to call us between 10:00 and 3:30.
6. **CONFERENCES:** Should you wish to discuss your child's progress with our directors or supervisor please call the office to arrange an appointment.
7. Parents of **Ivy League campers** will receive a phone call from his/her supervisor periodically throughout the summer, as to his/her camp experience. **If you have a concern, don't wait, call us!**
8. On **late nights**, all campers must be picked up at camp. You will be notified of dates and times.
9. Please check the special zippered pocket on the camp bag for Notes, "Ivy Grams" and "Swim Grams". If you have any notes for your child's counselor, please place them in this note compartment and on the outside, indicate counselor, supervisor, director, or office
10. Ivy League Day Camp photos will be posted every day. Please call the office for a password and you will be able to see photos of them in action during camp.
11. Some of our special events are outside performers that may include reptiles, animals, or loud audio visual performances. Please look on the special events calendar and weekly newsletter for more details about these events. Please feel free to make the camp and supervisors aware of any concerns.

Please feel free to call the camp office with any questions or concerns throughout the summer at 732-446-7035.